

## ONLINE VOTING INSTRUCTIONS

- Log into MemberLink: <https://members.afscmemn.org>
  - You MUST be a member to vote, if you are not you can sign a card via:
    - MemberLink <https://members.afscmemn.org>
      - Go to Forms> MemberCard(s)> Public/PEOPLE Member Card
    - GO to <https://www.afscmemn.org/join/member-signup-public>
    - Call the MAC for Voice Authorization – 651-450-4990
  - Click the link under **VOTE NOW!** at the top of the home page in MemberLink look for the Vote Event.
    - **If it is under Available Events** - On the right side of the Vote Event:
      - Choose Register.
        - Click NEXT until you get to the “Sessions”.
          - While voting if you need to change your vote, “uncheck” the current vote and select the new vote and hit NEXT.
        - You must hit the Submit button to confirm your vote before the 4pm deadline.
    - **If it is under Registered Events** - then you have already registered:
      - Verify your vote by clicking on the Event Name.
        - If you voted - you will see Accept or Reject in the Session section.
        - If you haven’t you will see “You did not select any sessions.....”
      - If you haven’t voted:
        - Go back to the Registered Events screen, on the right side of the Vote Event click on Update My Registration.
        - Click NEXT until you get to the “Sessions” to Vote.
        - Choose Accept or Reject and click NEXT.
        - Then you must hit the Submit button to confirm your vote before the 4pm deadline.
      - If you have voted and you wish to change your vote:
        - Go back to the Registered Events screen, on the right side of the Vote Event click on Update My Registration.
        - Click NEXT until you get to the “Sessions” to Vote.
        - You will need to “uncheck” the current vote and select the new vote then click NEXT.
        - Then you must hit the Submit button to confirm your vote before the 4pm deadline.